



# HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

Re-accredited by NAAC with A+ Grade (3rd Cycle) 2023

DAKSHINESWAR • KOLKATA - 700 035

E-mail : hmmcw35@gmail.com / Website : www.hmmcollege.ac.in

Ref. No. ....

Date: 15.03.2024




Date .....

## Notice

### Subject: Rotational Headship Handover

As per the rotational headship policy of Hiralal Mazumdar Memorial College For Women, it is to inform you that the following heads of departments are scheduled for rotation, and their tenure will end on March 31, 2024:

Sl. No	Name of the Department	Name of Current Head of The Department	Name of next head of Department w.e.f 01.04.2024	Signature of Current Head of The Department	Signature of next head of Department w.e.f 01.04.2024
1	Bengali	Dr. Keya Chattopadhyay	Dr. Debashree Ghosh Biswas		
2	English	Dr. Pritha Kundu	Mr. Hasanuzzaman Biswas		
3	Sanskrit	Dr. Dibakanta Jha	Dr. Dilip Panda		
4	Botany	Dr. Tamal Mandal	Dr. Madhushri Das		
5	Zoology	Dr. Indrajit Biswas	Dr. S. Rehan Ahmad		
6	Education	Dr. Prodip Das	Dr. Mriganka Narayan Das		
7	History	Dr. Sreyasi Ghosh	Dr. Madhumita Mondal		
8	Philosophy	Sm. Swati Ghatak	Sm. Sandhya Saren		
9	Political Science	Dr. Rupa Sen	Dr. Pradipta Mukherjee		

You are requested to complete the entire handover process, including all relevant papers, documents, and belongings, to the upcoming Head of the Department. The handover process should be completed no later than April 15, 2024.

Please ensure that the transition is smooth and comprehensive, facilitating continuity in departmental operations.

All Concerned are requested to note

  
Dr. Soma Ghosh  
Principal

*Principal*  
Hiralal Mazumdar Memorial College  
For Women  
Dakshineswar, Kolkata-700 035