

HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR, KOLKATA – 700 035

PHONE NO. – 033-2564-5148/2544-2632

Email ID: hmmcw35@gmail.com

Website: hmmcollege.ac.in

LIST OF RELEVANT DOCUMENTS AT THE TIME OF ADMISSION

VERIFICATION

The following documents are to be produced along with the filled in forms at the time of Counseling & Admission:

- **Original Admit Card of Madhyamik Pariksha or its equivalent examination for verification.**
- **Original Mark sheet of Madhyamik Pariksha & Higher Secondary or its equivalent examination for verification.**
- **Original Caste / Relevant Certificate from Competent Authority, if any, for verification.**
- **Print out of Admission Form with photo & signature**
- **Challan copy of the admission processing fees**
- **Income certificate of parents/guardian (Obtained within current financial year)**
- **Aadhar Card copy**
- **Kanyashree ID**
- **Admission Declaration**

Eligibility Criteria:

A candidate taking up Honours in a subject must have obtained:

- A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination. In case of Music (Hons.) 45% marks in the aggregate and 45% marks in the subject Music in the previous qualifying examination

OR

55% marks in the subject or related subject in the previous qualifying examination

OR

50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied

- Candidates belonging to the Scheduled Caste or Scheduled tribe category must have obtained 40% marks in the aggregate and 40% marks in the subject/related subjects at the previous qualifying examination (10+2 level) for being eligible for admission in the Honours programme of study. However, if in any Honours subject, the number of applications is so low that even the permitted intake of the college cannot be filled up, then the Principal/Teacher-in-charge may use his/her discretionary power to relax the minimum requirement criteria for admission in that particular subject. A written communication in that regard must reach the Registrar for consideration of that decision for final approval by the Vice Chancellor of the University and the decision will be communicated to the Dept. of Higher Education, Govt. of West Bengal.

1. Candidates from other Boards

A. Students, who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils or State Boards/Councils including Open Schools and vocational studies, are eligible for study at the UG level.

B. Students who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) are not required to submit the Migration Certificate for getting Registration under this University.

C. Any dispute regarding eligibility criteria would be resolved by the

HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

DAKSHINESWAR, KOLKATA – 700 035

PHONE NO. – 033-2564-5148/2544-2632

Email ID: hmmcw35@gmail.com

Website: hmmcollege.ac.in

Equivalence Committee set up by the University or by the Executive Council in its absence.

2. Foreign Nationals:

The candidate (**Foreign Nationals**) will have to show “Original Copy” of Certificate of Madhyamik (or equivalent), Certificate of Higher Secondary (or equivalent) and original Passport (along with Student Visa) at the time of admission. **Foreign Nationals will have to pay the fees five times higher than the Indian Nationals.** Their papers must be duly endorsed by the local Embassies/Consulates/High Commissions, whichever is applicable and their visa period must cover the period required to complete the course.

3. College Transfer:

Transfer of candidates from one affiliated college to another will be possible as per the provisions laid out in the regulation of NEP 2020 based CCFUP system which will be in force at the relevant time. However, in all cases such transfers will be effected after due approval of the application of the candidate concerned along with requisite non-refundable fees to the University administration without contravening the provisions of the Regulation in force. *All applications for transfer have to be made to the University authority within 30 consecutive days of commencement of the relevant semester. The applications must also contain the attendance of the student in that semester.* The University reserves the right to approve or reject such applications of transfer and it cannot be treated as a matter of right on behalf of the applicant concerned.

4. Re-admission:

In case of discontinuation of Studies, the candidate concerned can be permitted only fresh admission with the issuance of new Registration (in cancellation of the earlier registration) after submission of an affidavit from a 1st class Judicial Magistrate that he/she has not taken admission under any other University/Institution in the intervening period. All such cases of fresh admission have to be preceded with the cancellation of earlier registration. For all such re-admission the provisions of this regulation in consonance with the Act and Statute of the University and the guidelines issued by the West Bengal Higher Education Council from time to time should be followed. However, after an exit at the end of the 3rd year after completion of stipulated 6 semesters mentioned in Table.1, the candidate will not have to re-register if he wants to complete the course within 7 years from the date of exit.