



HIRALAL MAZUMDAR MEMORIAL COLLEGE FOR WOMEN

Re-accredited by NAAC with A+ Grade (3rd Cycle) 2023

DAKSHINESWAR • KOLKATA - 700 035

E-mail : hmmcw35@gmail.com / Website : www.hmmcollege.ac.in

Ref. No.



Date 19/02/2024

NOTICE

This is to inform all concerned that for the upcoming staff development programs or administrative training programs, a prior permission letter addressed to the Principal through the Seminar sub-committee must be submitted in advance. The hard copies of the permission letter and estimated budget must be submitted to Dr. Amrita Banerjee, Joint Convener Seminar sub-committee at least 10 days before the commencement of the proposed program. After completion of the program the hardcopies of report (within 500 words including outcome), brochure, attendance sheet, utilization certificate, ^{GEO} ~~HO~~ tagged photographs must be submitted within 7 days to Dr. Amrita Banerjee. The soft copies of all the documents should be e-mailed to sdp@hmmcw.in

Amrita Banerjee
19/2/24

Dr. Amrita Banerjee
Jt. Convener
Seminar Sub Committee

SNM

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Co-ordinator
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Soma Ghosh
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