Phone No: (033) 2544-4520 / 2564-5148 / 2544-2632

2544-0932 (N.S.O.U.) Fax: 033-2544-4520

## Hiralal Mazumdar Memorial College For Women

## DAKSHINESWAR • KOLKATA - 700 035

Re- Accredited by NAAC with B++ GRADE

E-MAIL: hmmcw35@gmail.com / WEBSITE: www.hmmcollege.ac.in

Ref.No.....

Date:09.11.2023



Date.....

## **Notice**

Subject: All-Staff Meeting

I am writing to inform you about an important all-staff meeting scheduled to be held on:

Date: 10th November 2023

Time: 3:00 P.M.

Venue: Mangalalok Hall, Hiralal Mazumdar Memorial College For Women

The primary agenda for this meeting is to discuss and finalize the presentation before the upcoming NAAC visit. Your active participation and valuable inputs are crucial in ensuring the success of this discussion.

Your punctual attendance will be highly appreciated, as we collectively work towards maintaining and enhancing the standards of our esteemed institution.

All concerned are requested to note & act accordingly.

Dr. Soma Ghosh

Principal

Principal
Hiralal Mazumder Memorial College

For Women

Pakehineswar, Kolkata-700 035